

Finance & Operations Committee Meeting Transcript

January 10, 2019

1	THE CHILDREN'S TRUST FINANCE & OPERATIONS
2	COMMITTEE MEETING
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4	The Children's Trust Finance & Operations Committee
5	Meeting was held on Thursday, January 10, 2019,
6	commencing at 9:34 a.m. at 3150 Southwest 3rd
7	Avenue, Conference Room A, Miami, Florida 33129.
8	The meeting was called to order by Steve Hope,
9	Committee Chair.
10	
11	Committee Members
12	Chara Hana Chain
13	Steve Hope, Chair Mark Trowbridge, Vice Chair
14	Dr. Magalay C. Abrahante Gilda Ferradaz
15	Javier Reyes Kenneth Hoffman
16	Leigh Kobrinski, Assistant County Attorney Shanika Graves, Legal Counsel
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       STAFF:
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     James Haj, President/Chief Executive Officer
     Imran Ali
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 4
     Juana Leon
     Juliette Fabien
 5
     Lisanne Gage
 6
 7
     Lisete Yero
 8
     K. Lori Hanson, Ph.D.
 9
     Muriel Jeanty, Clerk of the Board
     Rachel Spector
10
11
     Sheryl S. Borg
     Stephanie Sylvestre
12
13
     Vivianne Bohorques
     Wendy Duncombe
14
15
     William Kirkland
     Ximena Nunez
16
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       GUESTS:
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     CONSTANCE COLLINS, Lotus House
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PROCEEDINGS

(Recording of meeting began at 9:34 a.m.)

MR. HOPE: Okay folks, good morning. Sorry for the slight delay. Happy New Year

4 and welcome to our first 2019 finance committee meeting. 6

I'm excited to see that they've trusted me with only one resolution again so, you know, this is the second time. If it happens the next time I know maybe something might be wrong. Okay.

So, as you know this is, I guess my second finance committee meeting and I'm following in the footsteps of my predecessors who have kind of set the bar very high. will be leaning on you for your support.

One of the things that, as the finance committee, our responsibility is to obviously ensure that resolutions get passed, but also we have a fiduciary responsibility when it comes to providing the necessary oversight of the agency.

As a result, in discussion with staff, we've talked about a few things that I would like to see as the Chair, and also I would

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also implore the other committee members that if you think of any additional reporting that can bring greater clarin -- clarity and transparency, please do not hesitate to -- to make those recommendations at the meeting.

So two things that you will see coming forward at least for discussion in the future. One is the -- looking at the agency investment policy and investment because the agency has a significant amount of money in our operating reserves and I think it's important, that means for the finance committee and board, to have an understanding as to what the investment strategy is and where those money is located and the returns on those investments.

So hopefully we will see that report in the upcoming finance committee meeting. In addition, with -- I've had some preliminary discussion in terms of looking at what are some of the enterprise risks that face the agency, and hopefully we will have a discussion on that in the future and looking at if risk exists how do we mitigate some of those risks.

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            So again, if any finance committee
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     members believe that there are additional
     reporting that they would like to see in the
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 4
     future, please do not hesitate to bring that
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     forward at the finance committee meeting.
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            All right. So, welcome and opening
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     remarks. Any public comments? None, okay.
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     All right. Approval of the November 1st, 2018
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     finance and operation minutes. If you can
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     quickly take -- if you haven't had a chance to
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     look at it, and then we'll bring a motion to
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     approve the minutes. Can I have a motion?
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            MR. TROWBRIDGE: I'll move the item in.
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     Trowbridge.
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            MR. HOPE: Okay. Second.
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            MS. FERRADAZ: Second.
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            MR. HOPE: All in favor?
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            THE COURT REPORTER: Is that
     Ms. Ferradaz?
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            MR. HOPE: Yes.
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            THE COURT REPORTER: Thank you.
            MR. HOPE: All in favor?
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            THE BOARD: Aye.
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            MR. HOPE: Okay. Any opposed?
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              (NO VERBAL RESPONSE)
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            MR. HOPE: Okay, moving on. Next we
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     will have a presentation by Bill on the fund
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     balance, and we had an opportunity to take a
     look at that.
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            MR. HAJ: Mr. Chair, if we may, could we
     take this -- swap the order into the real
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     estate option as far as we have some time
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     constraints?
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            MR. HOPE: Yes, sir.
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            MR. HAJ: All right.
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            MR. HOPE: Okay. So we'll move on to
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     the real estate option report and I'll have
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     Jim do the introduction.
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            MR. HAJ: And again, thank you for being
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     here this morning. As it you know, last
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     summer we had a board retreat. The board had
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     authorized me, with the lease coming up in
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     2020 with the United Way, to look at real
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     estate options to see if we want to renew the
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     lease or look at different options.
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            So we went back and we -- we selected
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     CRESA (phonetic) to do a market analysis,
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     which they've done a great job. And we have a
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     report that we want to share with the board
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     and kind of discuss the next steps.
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            So there's a report in front of you and
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     we're going to ask that the representatives
     from CRESA if they can just kinda walk us
 3
     through this and present on this.
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            MR. WILLIS:
                         Thank you. My name's
     Patrick Willis and this is my partner Jeff
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     Hartsook. who is also the leader of CRESA's Miami
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     operations and we provide corporate services
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     to non-profits, to corporations, to even
     single local users. And so we were engaged by
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11
     Vivianne and Lisete and we are very
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     appreciative of the opportunity, and for the
13
     opportunity to present in front of you here
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     today.
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            So it looks like everybody is just
     seeing the report for the first time?
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            MR. TROWBRIDGE: Yes.
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            MR. WILLIS: Okay. So to give you a
     little bit of an idea of the methodology that
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     went into this is, if you took a -- a snapshot
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     of current market conditions at year end 2018
     and wanted this to be a tool for The Trust to
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     use to understand the real estate side of
     their business and be able to have a full
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25
    picture of what options might look like as you
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move further down the line. 1 2 So we took real live data. These were, you know, buildings that are available for 3 sale, are available for lease, or have 4 recently traded. And, you know, it's used 5 more as an educational piece than this is what 6 7 you should do in 2020. So, you know, I guess we -- Jeff do you have anything to add to 8 9 that? 10 MR. HARTSOOK: It's a pretty robust report. Ι 11 know we've got about eight minutes now to -to take a look at it. So I'm gonna want to 12 13 make the most use of your all's time but we 14 would encourage you all to dig deep into it. 15 All (indiscernible) we have it. 16 So we were gonna kinda motor through 17 this pretty quickly. So I apologize if we 18 kinda skip through some things. But if 19 there's something that sticks out to you, that 20 pops out, have us stop we'll go through it 21 real quick. 22 MR. WILLIS: So we start with an 23 executive summary that basically, you know, 24 summarized our methodology, the purpose, and 25 then highlights the goals that were set by our

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meetings with Lisete and Vivianne and a survey that we circulated to understand The Trust's needs.

The project goals are then defined from that survey and from our meetings and that's on page five. And then on page six you will find a peer analysis and because non-profits all file form 990s and other public filings, we're able to analyze your peers and that way if you applied, you know, accountability and transparency in what, you know, The Trust is doing relative to their peers.

You know, we could jump -- and -- and then as we go -- you go through the report we go of what we see an office building would look like and the financial modeling of that.

We have -- we provide the three top examples of what was currently available at the time and that, you know, kinda could give you a representation of what you may be looking at in 2020.

MS. BOHORQUES: Patrick, I'm sorry.

MR. WILLIS: Yes.

MS. BOHORQUES: In the peer analysis,

just 'cause I think this is a -- like an

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     important --
 2.
            MR. WILLIS: That's, yeah.
                                        That's --
            MS. BOHORQUES: -- chart to pay
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     attention to.
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            MR. WILLIS: -- that's part -- that's
 5
     the meaty part of the packet.
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 7
            MS. BOHORQUES: Is there -- can you just
     talk a little bit about like the key, you
 8
     know, the role to look at. Like we talked a
 9
10
     lot about the annual occupancy per employees.
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            MR. WILLIS: Yeah.
                                Some --
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            MS. BOHORQUES: And maybe have the
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     United Way as a bit of an outlyer just so that
14
     we're using the right --
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            MR. WILLIS: So the -- this -- this is a
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     very helpful analysis 'cause you're wanting to
17
     understand what your peers are doing and, you
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     know, you want to be in line with that.
            The United Way, they -- their data was
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     skewed because the -- though they own this
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     facility and their other facilities, there
22
     seemed to be a high real estate cost.
23
            We know it wasn't from taxes so that
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     could perhaps have been capital expenditure
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     that they invested into their building but it
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     was a non-publicly available cost. So I, you
     know, couldn't find it from their balance
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     sheet because it wasn't itemized.
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            So that's the only reason why their
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     numbers are so skewed and not in line with the
     rest of their peers. So we omitted that from
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     the averages that we took at the time.
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            MR. HOFFMAN: Can -- can I ask a quick
     question? I'm --
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            MR. WILLIS: Of course.
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            MR. HOFFMAN: I'll ask Steve to give you
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     another 30 seconds.
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            It's -- it also seemed skewed for the
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     CSC Broward and CSC Palm Beach 'cause they're
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     obviously not reporting their occupancy cost
     in their financials that you pull out because
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     those numbers would be extremely low I assume?
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            MR. HARTSOOK: Yeah. No the -- they -- they own
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     their buildings.
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            MR. HOFFMAN:
                         Right. But -- but -- but
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     an -- an analysis of what it cost them, like
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     you're doing for us later on in the report,
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     they have a -- an ongoing cost for the firm in
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     that building.
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            MR. HARTSOOK: Yes, correct. And well there was
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options.

a line item on their for 990 and so I took it 1 2 -- I took the cost directly from that. You know, there's no writ -- you know, 3 typically the ownership of a building you're, 4 5 other than maintenance and improvements, your main cost is real estate taxes and the ongoing 6 7 ownership, or you're paying your mortgage, should there be one. 8 MR. HAJ: And insurance. 9 10 MR. HARTSOOK: Yeah. And so, you know, kind of 11 what we look at this our -- our take away from 12 the peer analysis is that many of the peers do 13 own their facilities and as non-taxable 14 entities that makes a lot of sense. 15 However, you -- as we kind of come to in 16 our conclusions that the -- getting the right 17 building is very important and the time frames 18 to do it are longer than most expect. And so in the conclusions and recommendations we go 19 20 through and analyze each of these different

The -- the first option was to do nothing, to renew, to stay here. The second option would be to lease space from another landlord. The third would be to buy a

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facility and renovate it to suit The Trust's needs.

And the fourth option would be to acquire, it would probably be a site with an existing under-utilized building to either be remodeled or demolished and have a building built to suit your needs which is definitely the most challenging and capital intensive, but can also be the most rewarding.

And so, you know, that all has to be weighed with the committee internally of -- of what makes the most sense because this was, again and as a representative of the board, and without understanding the priorities we don't -- we don't have -- don't know what would be the best option.

But this-- these should give you the tools to be able to start looking at those decisions and then, as you move further into the process and work towards partnering with a -- a transaction advisor dig into much deeper with that party.

MR. HOPE: I just have two quick questions.

MR. HARTSOOK: Of course.

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landlords.

So in -- in terms of some of MR. HOPE: the comparison buildings that you looked at one of the buildings included is a C class building and the recommendation most times is obviously to go for an A class building because of its proximity to transportation and meeting most of the modern standard. Is there any reason why you'd recommend we -- we consider a C class building, which normally is seen to be kinda obsolete and not up to date in terms of modern expectation? MR. HARTSOOK: Absolutely. So the thing about office buildings is this, they don't trade very often and when they do they're usually bought by institutional capital, professional

And because of this last market cycle we've seen more so than ever out of state money coming into South Florida and investing in industrial properties, office properties, and retail properties.

And so therefore, even industrial and office and across the board, a lot of the assets that have become available for sale have been bought by institutional players that

have a lower cost of capital and can pay \$1.00 1 2. more at the negotiating table. And so if that -- that -- this is just 3 what was for sale. There was not very much. 4 And in a situation like that you would look --5 be looking at substantial renovations and in 6 7 the financial modeling, for that we factored in at least a budget of \$65.00 per foot -- per 8 9 square foot of the building for renovations to 10 make it acceptable and modern. MR. HOPE: So is there a difference in 11 12 -- in costs if you were to acquire a C class 13 over let's say a B class trying to bring it to 14 What is that variable in -- in terms an A? 15 of --16 MR. HARTSOOK: So --17 MR. HOPE: -- bringing it up to speed? 18 MR. HARTSOOK: -- I don't want you to get too 19 caught up in A versus B versus C. It's very 20 subjective and you can talk to one expert and 21 they're gonna tell you one thing and you're 22 gonna talk to somebody else and they'll tell 23 you something different. 24 A lot of it has to do with the year the 25 building was built, what the amenities are in

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the property, is there a restaurant on site,
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     is there hotels close by, has it been
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     renovated and brought up to, you know, new
     standards.
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            So a lot of that, for example on this
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     particular building I think you're referring
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 7
     to the law center, that's the building that if
     The Trust were to say, hey this is something
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     that we would want to go and acquire you would
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     take that facility and make tons of
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     renovations and we estimated our numbers and
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     our analysis about $60.00 or $65.00 per square
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     foot in improvement dollars that would be done
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     into that building.
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            So now that building could be from a
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     class C all of a sudden to class B or class A
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     minus.
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            MR. HOPE:
                       Okay.
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            MR. HARTSOOK: So it's very subjective at A, B,
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     and C. So I don't want you guys to get too
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     hung up on that at all, but that's a good
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     question.
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            MR. HOPE: And just one other question.
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     In the lease versus own analysis, for the
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     lease per square foot you used $35.00 whereas
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     right now we're paying $21.75. So you're
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     looking at about a 50 percent increase that
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     you use in your analysis lease versus own.
                                                  Is
     there a reason why you used --
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            MR. HARTSOOK: Yes.
            MR. HOPE: -- such a high number?
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            MR. HARTSOOK: You guys have one heck of a deal
     here with United Way and that's fantastic.
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     But the object here was not to go out and
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     start doing a search for you that would just
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     say, hey if we were to go out to the market
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     this is what we would be looking at.
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            And if we're gonna acquire something you
     -- we'll go to the summary of here's what the
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15
     numbers are. If you're to go lease something
     this is what the number would be. So if we
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17
     were to go to market you can figure to go over
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     -- get this somewhere else you're looking at
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     $35.00 a square foot as an assumption.
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            It could be a little higher, it could be
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     lower but that's the -- the assumption that we
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     had to make based on our findings.
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            MR. HOPE:
                       Okay.
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            MR. HARTSOOK: Does that answer your question?
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            MR. HOPE: Yeah. Any other questions?
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Okay.

MR. WILLIS: So I -- I guess then in conclusion, you know, all on page 33 I believe we have a project goal comparison of which we handicapped each auction relative to the goals as set forth by the survey in our discussions.

And you can see that in all of the building acquisitions, all of these things are possible but the question is what does the inside look like and how much are you willing to pay to change to what -- what is acceptable.

Our conclusion in this is that in -- The Children's Trust isn't going anywhere. You take your revenue from millage. You -- you're not susceptible to business cycles. Your need -- the needs of your clients and patrons doesn't change.

So over -- you take -- looking at a decades long horizon, it makes a lot of sense to own a building as a non-taxable entity.

However, before 2020 could -- could we possibly acquire a building, renovate it, and do all the things necessary? In a vacuum, yes that could happen. Do we think that's likely

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to be feasible? We don't.

And, you know, it -- it -- we don't recommend putting any undue burden on -- on any of our clients. So if our take away from this was that, should that be the option you want to pursue which, from the data that we have, seems to make the most sense then it would make the most sense to extend your lease term here to provide enough time to go engage in a full market search and allow a transaction advisor to drive the leverage of your purchase, tenancy, whatever it may be and -- and then fully engage in the process.

The -- and that -- that -- and should that not be an option would be to look to take a five year lease at a building similar to the ones that we've highlighted here and then engage in the process and have the capital allocated to acquire a building, because these things come up and are snapped very quickly.

And so it might be something where we say, this is perfect. We have 60 days, we have 30 days to act. And so the -- those are how those situations often times go down.

MR. HARTSOOK: And you'll see in the report as

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well, I mean some of the limitations were to a geographic area. Obviously you all don't want to be out in the Everglades or way out by the Turnpike.

Not saying that you couldn't be there but we did an analysis of the different centers and, you know, call it your customers of where the locations are and this is a great, desirable location, public transportation. So a lot of that was taken into consideration. You -- you can dig deeper into the report there.

So to go find a raw piece of land over here, it just doesn't exist. It's gonna be taking a class C building, one of the auctions on there you'll see was a -- really a warehouse that they had medical use in one half and office use in the other half.

That building was acquired. It's gonna be torn down eventually and they're gonna go vertical and it's gonna be redevelopment plan.

MR. HOFFMAN: Yeah. So thank -- thank you for the report. And I think it's very helpful so we can see the -- the comparison. Clearly the one thing we don't have yet is a

-- is an indicative, you know, rent for 1 renewal with -- with United Way. 2. I know from talking to staff that --3 that in prior meetings and the -- the private 4 5 goals, there are things that this building doesn't meet right now in terms of space 6 allocation and how we -- how we would be able 7 to function here for -- for the long term. 8 9 So I guess my question, which is to 10 Vivianne or for Jim is, you have in the past 11 put together sort of a budget for what we 12 might do to -- to improve this space. 13 seems like the -- the -- the choice then would 14 be first to go back to United Way and start a 15 discussion to see where -- where they're going in terms of rate. 16 17 And then obviously the -- the -- our 18 occupancy costs right now, at least in -- in 19 dollars, not on a per employee basis, is 20 relatively low and we probably, if it's say I 21 think you had, Jim, you had said --Three or four. 22 MR. HAJ: 23 MR. HOFFMAN: \$300,000 or \$400,000 hundred thousand dollars. 24

MR. HAJ: Uh-huh.

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MR. HOFFMAN: That spread over a couple of years is expensive. If we spread that over five or five years plus an option maybe, again the cost per year won't go up that much in terms of a cash cost, and the cost per employee I think will still be very reasonable.

So to -- my recommendation at least would be, first let's start now back-filling with the data on what United Way might give us and assuming the staff thinks that we can, you know, again appropriately redesign the space for what have and our -- and potential expansion.

MR. HAJ: Yeah. Thanks, Ken. We -- we had -- we had budget the last several years dollars to re-do the space. 'Cause as, just a reminder, that we used to own -- or rent 20 offices across the street. When we downsized we closed that office, saved \$100 -- close to \$200,000 in rent, brought everybody over and it really isn't that conducive so we wanted to redesign.

So we budgeted the last several years but knowing that this is coming on the horizon

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we don't want to re-do the floor knowing that there's a possibility of moving and because of the fund balance discussion we've zeroed out that item.

So if we do stay we would like to -- to revisit temporarily, or maybe not to that extreme, to re -- to get some more common area and some meeting space here. I may come back to the board to ask for some dollars to help meet those needs.

And just going through this, the one thing that's missing from this piece that's -- we were trying to get it before the holidays and we weren't successful. We reached out to the county about county land and county buildings and we got -- we received it last week or two week -- last week, last week.

So we're looking at that. So if we do buy I would also look at -- be looking at county property or county buildings, if that is the will of the board.

MR. WILLIS: And -- and to touch -- and to touch on that. Yes, we did get the report from the county. They've been extremely helpful and -- and diligent in providing that.

1 There would -- the one building that could make the most sense is a building that's 2. on the Miami river that, should they get --3 they made clear that they were likely going to 4 5 take it to a competitive process. And should they do that a developer is going to be 6 7 looking to turn that into a condo. So there was nothing that stood out as 8 9 extremely exciting but we're still kind of 10 pouring through that data and will provide all 11 the analysis once we have. And we're 12 certainly available through call, e-mail, 13 however to answer any questions. 14 This is very in depth and once you've 15 had a chance to look into it we're happy to 16 provide any follow-up. 17 MR. HARTSOOK: And correct me if I'm wrong too. 18 We had our project manager, who is involved 19 with very large projects here in the county, 2.0 do an analysis and we did a survey. 21 So really, say right size, what is the 22 square footage that you all would need here? 23 And that square footage went up to 25,000 24 square feet?

MR. WILLIS: 25,000 to 30,000.

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MR. HARTSOOK: Have a larger conference room that can, you know, seat people. Have meeting rooms, and then a lot of different things that was thought into that process.

There's in here as well and the project manager went through and actually did a budget analysis of what that would cost if you were to have to go and build that from scratch. So that's in -- that's in here as well.

MR. HOPE: All right, gentlemen. We appreciate your time. Any additional questions before we move on? Okay. All right. So thank again.

MR. WILLIS: Thank you all very much.

MR. HOPE: All right. So given the presentation, I guess the next step will be to put forward a resolution giving staff, or requesting from staff, that they put together a resolution to bring forward to the finance committee and subsequently to the board.

But before we do that the question is, do we want to include in that resolution both the option to buy land or building, or do we want to have a -- a decision as to whether we're going in -- in one or the other

direction, or make it general and then 1 2. hopefully, based on the recommendation that comes back, the committee can then vote on? 3 MS. COLLINS: Yeah. Having just 4 5 completed a brand new 104,000 square foot building and the -- and coming from the real 6 7 estate and development and finance world, my thought is that I -- the -- this is a terrific 8 9 study. 10 MR. HOPE: Sorry. Just for the record. 11 MS. COLLINS: Constance Collins with the 12 Lotus House women's shelter and here. And my thought is that it would be 13 14 helpful to really spend time reviewing this 15 study, asking questions of the consultants after a more in depth review because I just 16 17 got this report like I think -- and it takes 18 time to really digest that and look at 19 options. 20 And to do it in the context of what 21 United Way is willing to do because any more 22 aggressive option like buying a building, or 23 building a building, or even changing leased 24 spaces on a short or long term basis has to be

done, I think in the context of what is the

current -- what is the current field?

What does it look like? What are the rental rates? Can they wait three years? I mean, it would take, i think looking at this, at least six months to a year to identify the right building if we're gonna buy one, or the right land if you were going to do a build to suit.

And from there you've got permitting which, in the city of Miami, if it's located in the city or in any other jurisdictions, is time consuming. Maybe even possibly some rezoning required if that's a part of the project selected for the uses that you want.

And the of course the construction project which typically will take, honestly at least two years from breaking ground to finish, on an aggressive schedule. We did our building in about 18 months and that was honestly unprecedented in the city of Miami because we were getting a lot of cooperation in the process.

And we had an unusual scheduling approach. This is a government project which means the cost of the project will

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automatically be higher than anything we could have done as a private non-profit, and it will delay the time frame.

It's -- it -- bidding process and things like that that are associated with government projects. So I, you know, in the ideal world you would have at least three years to execute -- to identify and execute a -- a -- whatever strategy might involve a new building or a renovated building. A renovated building could be very attractive.

It will shorten the time frame and may shorten the cost depending on the building.

So I would just offer up the thought that it — that it might be worthwhile, no matter what the scenario, to begin having the United Way discussions because it's going to be very challenging to accomplish a larger program without that information in hand.

And I know you're gonna need it regardless with such a short lease time.

MR. HOFFMAN: Yeah. I mean I would -- I would agree. I think that you said earlier, the first step should be to approach United Way and start a discussion and we should start

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the discussion I -- I think on the basis of
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     what would you do for a two-year extension?
     How about five years? How about ten years?
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            MS. COLLINS:
                         Yeah.
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            MR. HOFFMAN: Because the longer we can
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     extend the lease the more we can do with this
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 7
     building if this is the right place to stay.
     The more we could spend if we need to spend
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     more on renovations of this space.
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            And we had some of the things -- some of
     the costs like conference rooms. They were
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     will -- they're willing to still let us use
13
     their large conference rooms. It's less
     convenient but I think it's more cost
14
15
     efficient for us.
            But I think it would be premature to --
16
17
     to -- I agree with Constance. I think it
18
     would be premature to -- to suggest a
     direction until we have more information on
19
2.0
     what the alternatives are.
21
            MR. HOPE: All right. So, thanks again.
22
     So if we could maybe have a resolution that
23
     would, one direct staff to prepare an RFP for
24
     a real estate company to explore the purchase
25
     of land or the acquisition of a building to
```

build The Trust office. 1 2 And secondly, also to enter into negotiation with The Children's Trust -- I'm 3 sorry, with the United Way for the extension 4 5 of the lease. And I guess my question maybe to the attorneys here. 6 7 Can the lease be designed in such a way with an exit clause depending on the duration 8 9 of the construction? So maybe with some exit 10 clause built into it. 11 And finally, in that resolution also, to 12 set aside \$10 million dollars from the reserve 13 dedicated for the construction of the 14 building. So do I need to re-state that or --15 or --MS. GRAVES: Fernando, can you re-state 16 17 that and then it'll just be a motion the --18 the committee can vote on. And then staff will be -- it'll be a motion directing staff 19 2.0 to do all those things. Okay. 21 THE COURT REPORTER: As a read back? 22 MS. GRAVES: Yeah. 23 (Thereupon, a read back was performed) 24 MR. HOPE: Okay. If we could amend that to state constructional purchase. 25 Madam

```
attorney, can I now ask for a motion?
 1
 2
            MS. GRAVES: Yes.
            MR. HOPE: So if we can have a motion,
 3
 4
    please?
 5
            MR. TROWBRIDGE: I'll make that motion.
 6
            MR. HOPE: Second? Can we have a
 7
     second?
 8
            MR. REYES: Oh, second.
            MR. HOPE: Okay. All in favor?
 9
10
            MR. TROWBRIDGE: May I ask one
11
    additional question?
12
            MR. HOPE: Yes, sir.
13
            MR. TROWBRIDGE: And so this RFP would
14
    be released. So CRESA Partners wouldn't be
15
    playing this role, or they could compete for
16
     that RFP as well?
17
            MR. HAJ: They could compete.
18
            MR. TROWBRIDGE: So this wasn't in that
19
    original scope?
20
            MR. HAJ:
                     No.
21
            MR. TROWBRIDGE: Okay.
22
            MR. HOPE: Okay.
23
            MR. TROWBRIDGE: Thank you.
24
           MR. HOPE: All right. So we have the
25
    motion. All in favor?
```

THE BOARD: Aye. 1 2. MR. HOPE: All opposed? (NO VERBAL RESPONSE) 3 MR. HOPE: Okay. Thank you very much. 4 5 All right. So if we could roll back to the 6 fund balance. Mr. CFO. MR. KIRKLAND: Yes. Good morning 7 everybody. In just a moment we're gonna be 8 9 presenting on the new television behind you an 10 updated look at our current fund balance positioning. And as Mr. Haj eluded to 11 12 earlier, our previous discussion does play 13 into some consideration. 14 And as I think the resolution stated, 15 you know, planning for a set aside of \$10 16 million dollars. So it would be a part of any 17 consideration that we might have in our 18 planning and development of our fund balance 19 strategy going forward. 2.0 But what I'll be presenting to you today 21 is -- is a look at our current situation 22 independent of that decision making. So I 23 don't know if the presentation is almost --24 almost up. Okay. But I'll start explaining, 25 you know, we -- we had planned as a committee

2.

and staff to more frequently be looking at our fund balance positioning.

You may recall as -- as early in 2018 as I think of April or May we started discussing our plans going forward in our five-year solicitation and our funding cycle how we would address the growing fund balance at The Children's Trust.

So at that time we looked our historical data and began estimating where we thought we may end up finishing our fiscal year 2018 at -- at September 30th, 2018. So what i wanted to do in the graph presentation and what you see in front of you was, you know, display that original projection and show you where we ended up at the end of our fiscal year.

Now currently we are undergoing the audit of our -- of our September 30th, 2018 numbers, but we do have unadjusted preliminary numbers to give us some understanding of where our fund balance is. And most likely that number, you know, will be finalized at -- at that amount.

So you may also recognize the table supporting our forecast above the graph which

2.

includes a little bit more detailed data as to the allocation of our budgets which, as you can see, the 2018-2019 left hand column is a budget that we are currently working with and is a finalized budget.

And everything after that, from 19, 20, to 22, 23 is -- is a -- is assumed millages and budgets and, you know, obviously pending any further approval and discussion by this committee and our board.

So as you can see, the numbers that stick out is our first preliminary understanding of where we may finish the fiscal year 2018-19 was that our fund balance would be at a -- a \$7,600,000. That was based on maybe looking at some underutilization of contracts in the past and at the rate our fund balance was currently growing in a -- in a previous year.

So essentially what we saw at the end of this year with the combination of the additional contracts that we awarded, their most recent solicitation, we had about I think an estimated 85 additional contracts I think I heard in a previous discussion. And that

2.

2.0

amount essentially was an increase of \$28 million dollars annually.

But that increase put some additional expenditures into the last two months of our fiscal year that was not originally forecasted. And we incurred another year of the roll-back rate which helped us substantially lessen the growth of our fund balance. So at the end of fiscal year 2017 our fund balance was approximately \$67 million.

So we still had some growth, but in the previous year I think we grew maybe about \$11 and a half million of our fund balance and now we can see the fund balance growth starting to be more controlled and most likely in -- as we're going into -- as we are in this current fiscal year we'll be using substantial amounts of our fund balance to fund our current program -- program portfolio as it is now.

So considering where we are it -- we still are on track to get to where we want to get the fund balance in around three years, which is the goal -- or the target balance of \$23,320,000.

1 That amount was derived from government 2. best practices that we want to set aside in 3 operating -- an amount equivalent to our operating budget of 15 percent or two months 4 5 of our -- of our operated -- operational needs. 6 7 So with that, I suppose the data is presented in front of you to consider whether 8 or not we need to think about our strategy 9 10 going forward and -- and off -- and in 11 consideration of the discussion we've also had 12 if we need to think about if we need to 13 consider any adjustments to our millage rates 14 going forward. 15 And -- and essentially I'm opening up the floor quorum for questions and discussion. 16 17 MR. HOPE: That's it? 18 MR. KIRKLAND: Yes, that's all. 19 MR. HOPE: Okay, thank you. All right. 20 So I -- I just have two quick questions and I 21 think we -- we spoke about it previously. So, 22 the projected property growth range about four 23 to four and a half percent over the five year 24 period. 25 And one of the questions was, given some 2.

of the school of thought is that the market is projected there being a few years to see some decline. Is this projection a four to four and a half percent, what data are you using to -- to arrive at that?

MR. KIRKLAND: We had discussions with the county back in the spring of 2018 as to what their expectations were as far as market growth in five years. Not with the property appraisers office but I think in their budget manager's offices.

So, but when we -- when we designed this strategy back in the spring of 2018 you may recall that some of the strong points of this plan was our ability to be flexible and to pivot based on market conditions.

So as you can see, the assumed millage rate for most of our five year cycle does not fully utilize our ability to utilize a half millage rate, which would -- would -- which would bring in the maximum potential revenue that The Trust did recognize.

So if there is a market down turn, as some maybe are assuming there would be, we think we find ourselves in the position to

```
1
     respond to that with the use of different
 2.
     millage rates than as presented in this
 3
     scenario.
            MR. HOPE: Okay. And the second
 4
 5
              The direct services stays pretty
     question.
     flat for the next five years.
 6
                                    So that
 7
     assumption would stay pretty much that we will
     not invest additional dollars for the direct
 8
 9
     services over the next five years; is that a
10
     fair assumption?
11
            MR. HAJ: Well that -- that's --
12
     somewhat. When we went through the five year
13
     cycle we put an additional $28 million
14
     dollars. The millage rate, if you see year
15
     three or four, it starts going up to
     accommodate the extra $28 million dollars.
16
17
            So it's not are we gonna put additional
18
     money in if there are opportunities and if the
19
    market gets better, there are opportunities.
20
     But we increased our -- our program portfolio
21
     by 25 percent going to this five year cycle.
     So that sustains the -- the extra $28 million
22
23
     dollars.
24
            MR. HOPE: All right. And one final
25
     question. So given today's discussion,
```

1 assuming that the board approves the motion to 2. set aside \$10 million dollars, that's going to impact the \$23 million. Do you -- have you 3 envisioned how that will -- what sort of 4 5 changes will be required? 6 MR. KIRKLAND: Yeah. Yeah. We had discussed it. 7 MR. HAJ: There might be an uptake that we'd have to 8 adjust the millage in year two or three. 9 MR. HOPE: Okay. 10 11 MR. HAJ: We also had budgeted for 12 amendment one. We were anticipating a hit 13 between \$3 and \$5 million dollars. Amendment 14 one did not pass so again it went from a \$10 15 mill to a \$7 million dollar hole if we invest 16 \$10 million for the building. 17 MR. HOPE: Okay. 18 MR. HAJ: But we do think that it would be easily adjusted if either adjust the 19 20 millage rate or continuing monitoring the 21 expenditures. But the beautiful thing about 22 how this was developed is, it gives us great 23 flexibility going both ways. 24 If we're drawing down fund balance too 25 fast we can adjust it and if we need to

25

```
support additional program we can adjust it up
 1
 2.
     and move forward.
            MR. HOPE: Okay. So finally, if the
 3
     board approves the resolution to set aside the
 4
 5
     $10 million dollars you will come back with a
     revised projection?
 6
 7
            MR. KIRKLAND: Absolutely.
            MR. HOPE: Okay.
 8
 9
            MR. KIRKLAND: And I think timing is
10
     such an important part of the conversation
11
     because of the scenarios I've -- everybody can
12
    hear is, whether it happens 18 months down the
13
     road, two or three years, it's all very
14
     important in considering when we need to
15
     actually start ear marking the revenues for
16
     such a project and how to cash flow that
17
    project based on what is decided upon with
18
     affect our future expenditures and -- and how
     we draw the revenue from that or on taxes.
19
20
            MR. HOPE: All right, thank you.
21
     additional questions? Do we need a -- a
22
     motion on this? No? Okay. All right. Oh,
23
     I'm sorry. I have to extend an -- an apology.
24
     In the last meeting I forgot to indicate that
```

Mark is -- is now the vice chair of the

```
1
     finance committee. We had planned on
 2.
     confettis but I -- I apologize, you know.
 3
            MR. TROWBRIDGE: It's fine. It gets
     stuck in my beard.
 4
 5
            MR. HOPE: It was a whole new game
     again. So, but congratulations on accepting
 6
     the position as the vice chair of the finance
 7
 8
     committee.
            MR. TROWBRIDGE: Thank you.
 9
10
            MR. HOPE: All right.
11
            MR. TROWBRIDGE: Nicely put in terms of
12
     accepting.
13
            MR. HOPE: Moving on, let's see. So we
14
     have one -- one resolution.
            Resolution 2019-A: Authorization to
15
     negotiate and execute a second one year
16
17
     contract with the University of Miami for
18
     operation of the Miami-Dade Early Learning
     Partnership, in a total amount not to exceed
19
20
     $150,000.00, previously approved through
21
     resolution #2018-80, commencing October 1,
22
     2018 and ending September 30, 2019.
23
            I don't know if staff would like to at
24
     least put -- provide some preambles to this
25
     before we --
```

```
1
            MR. HAJ: Mr. Chair, thank you.
                                             The
 2.
     $150,000 was budgeted an approved and it was
 3
    also approved in the reso.
 4
            What's coming back before you is just
 5
    really to identify the scope of what the
 6
     $150,000 is per se. But you -- but this
 7
    committee and the full board had approved the
 8
     $150,000. From a budget impact there is no
 9
    budget impact.
10
            We just wanted to bring this back 'cause
11
    working through the attorneys with the
12
    agreement we wanted to identify the scope and
13
     clarify the scope for the full board.
14
            MR. HOPE: I appreciate it. That being
15
     said, any discussion? Okay. So a motion?
16
            MS. GRAVES: No.
17
            MR. HOPE: No?
18
            MS. GRAVES: Recusals.
19
            MR. HOPE: Oh, recusals, of course. I'm
20
     sorry. Any recusals?
21
            DR. ABRAHANTE: The school district is
22
    part of the agreement so yes, I have to
23
    recuse.
24
            MR. HOPE: Okay. Discussions? Okay.
25
    Can I have a motion, please?
```

```
MS. FERRADAZ: So moved. Ferradaz.
 1
 2.
            MR. HOPE: Second?
            MR. TROWBRIDGE: Second.
                                      Trowbridge.
 3
            MR. HOPE: Okay. All in favor?
 4
 5
            THE BOARD: Aye.
            MR. HOPE: All opposed?
 6
 7
              (NO VERBAL RESPONSE)
            MR. HOPE: Motion passes. Okay.
 8
                                              CEO's
    report. Mr. CEO.
 9
10
            MR. HAJ: Mr. Chair, thank you. I just
11
    want to inform the finance committee release
12
     -- there's gonna be a release of
    communications and IT vendor pools in
13
14
    February, the beginning of February. It will
15
    come back to the finance committee in May.
16
            MR. HOPE: Thank you.
17
            MR. HAJ: And I also just want to take
18
     time, it's a pleasure, to introduce our new
     communications director, Ximena Nunez, our new
19
     communications director.
20
21
            MS. NUNEZ: Good morning, everybody.
22
            MR. HAJ: She has been on the job now
     since -- three days. She started on Monday.
23
24
     So she will be a critical part of this
25
    communications vendor pool and leading
```

```
1
      communications in the future.
 2
             MR. HOPE: Okay, thank you.
             MR. HAJ: Thank you, sir.
 3
 4
             MR. HOPE: That's it, okay. Anything
 5
      else before we adjourn? Okay. All right.
     Motion to adjourn.
 6
 7
             MR. REYES: So moved.
             MR. HOPE: Second?
 8
 9
             MS. FERRADAZ: Second.
             MR. HOPE: In favor?
10
11
             THE BOARD: Aye.
12
             MR. HOPE: Meeting adjourned. Thank you
13
     very much, everyone.
14
     (Thereupon, the meeting was concluded.)
15
16
17
18
19
20
21
22
23
24
25
```

1 REPORTER'S CERTIFICATE 2 STATE OF FLORIDA 3 COUNTY OF MIAMI-DADE 4 5 I, FERNANDO SUBIRATS, Court Reporter and Notary Public in and for the State of Florida at 6 7 Large, do hereby certify that I was authorized to 8 and did report the proceedings in the above styled 9 cause; that the foregoing pages, numbered 1 through 10 44 inclusive, constitute a true and complete record 11 of my notes. 12 I further certify that I am not a relative, 13 employee, attorney or counsel of any of the 14 parties, nor am I a relative or employee of any of 15 the parties' attorney or counsel connected with the 16 action, nor financially interested in the action. 17 Dated this 6th day of FEBRUARY, 2019. removed a Selverto 19

18

20

21

2.2 23

24

25

Fernando Subirats

Court Reporter

	\$300,000		30,000	able
#	21:23	2	24:25	7:24 9:9 13:18
#2018-80	\$35.00	20	30th	21:7
41:21	16:25 17:19	22:18 34:6	33:12,18	about
	\$400,000		33	3:24 8:11 10:8
	21:23	2017	18:3	10 14:12 16:12
\$	21.23	35:9	10.3	17:2 23:15
	\$5	2018		27:19 29:3
\$1.00	39:13	5:8 7:21 33:3,	5	34:23 35:13
15:1	\$60.00	11,12,18 37:7,		36:9,12,21,22
\$10	16:12	13 41:22	50	39:21
30:12 32:15	10.12	10 41.22	17:2	
39:2,14,16	\$65.00	2018-19		above
40:5	15:8 16:12	34:14	6	33:25
	607	2018-2019		ABRAHANTE
\$100	\$67	34:3	60	42:21
22:20	35:10	34.3	19:22	
\$11	\$7	2019	13.22	Absolutely
35:13	39:15	3:5 41:22		14:12 40:7
33.13	AT	2040 A	8	acceptable
\$150,000	\$7,600,000	2019-A		15:10 18:12
42:2,6,8	34:15	41:15	85	
\$150,000.00		2020	34:24	accepting
41:20	1	6:18 8:7 9:21		41:6,12
41.20		18:22	9	accommodate
\$200,000	1	22		_{38:16}
22:21	41:21	22	990	
\$21.75	404 000	34:7	12:1	accomplish
17:1	104,000	23		28:18
17.1	26:5	34:7	990s	accountability
\$23	15	0.5	9:8	9:10
39:3	36:4	25	9:34	
¢22 220 000	40	38:21	3:2	acquire
\$23,320,000	18	25,000	0.2	13:4 15:12
35:25	27:19 40:12	24:23,25		— 16:9 17:13
\$28	19	,	A	18:23 19:19
35:1 38:13,16,	34:6	3		acquired
22		<u> </u>	a.m.	20:19
* 0	1st	00	3:2	
\$3	5:8	30	ability	acquisition
39:13		11:12 19:23	37:15,19	29:25
		41:22	37.13,10	

acquisitions		allow		approved
acquisitions	after	allow	annually	approved
18:8	26:16 34:6	19:10	35:2	41:20 42:2,3,7
across	again	almost	another	approves
14:23 22:19	3:8 5:1 6:14	32:23,24	11:12 12:24	39:1 40:4
act	13:13 22:3,12	also	35:6	approximately
19:23	25:13 29:21	3:19,25 4:1 7:7	answer	35:10
10.20	39:14 41:6	11:13 13:9	17:24 24:13	
actually	agency	23:19 30:2,11		April
25:6 40:15	3:22 4:8,9,22	33:24 36:11	anticipating	33:4
add		39:11 42:3	39:12	area
8:8	aggressive	43:17	anything	20:2 23:7
	26:22 27:18		8:8 28:1 44:4	
addition	agree	alternatives		around
4:19	28:23 29:17	29:20	anywhere	35:23
additional		amend	18:14	arrive
4:2 5:2 25:11	agreement	30:24	apologize	37:5
31:11 34:22,24	42:12,22		8:17 41:2	
35:3 38:8,13,	all	amendment		aside
17 40:1,21	5:6,8,17,22	39:12,13	apology	30:12 32:15
	6:10 8:14,15	amenities	40:23	36:2 39:2 40:4
address	9:8 13:10	15:25	applied	ask
33:7	16:16,21 18:3,	amount	9:10	7:2 11:8,11
adjourn	7,8,24 20:2	amount 4:10 33:23	appraisers	23:9 31:1,10
44:5,6	24:10,22	35:1 36:1,3	37:10	asking
adjourned	25:10,12,14,15	41:19	37.10	26:15
44:12	29:21 30:20	41.13	appreciate	
77.12	31:9,24,25	amounts	25:11 42:14	assets
adjust	32:2,5 36:18,	35:18	appreciative	14:24
39:9,19,25	19 38:24	analysis	7:12	associated
40:1	40:13,20,22	6:22 9:7,24		28:5
adjusted	41:10 43:4,6	10:16 11:21	approach	
39:19	44:5	12:12 16:12,24	27:24 28:24	assume
	all's	17:3 20:6	appropriately	11:17
adjustments	8:13	24:11,20 25:7	22:12	assumed
36:13				34:7 37:17
advisor	allocated	analyze	approval	
13:21 19:11	19:19	9:9 12:20	5:8 34:9	assuming
affa at	allocation	annual	approve	22:11 37:24
affect	21:7 34:2	10:10	5:12	39:1
40:18				assumption
L				

17:19,21 38:7,		14:24	23:9,21 25:20	build
10	В	la d'a na	32:1 34:10	25:8 27:7 30:1
attantian		before	39:1 40:4 42:7,	la collection on
attention	back	18:22 23:13	13 43:5 44:11	building
10:4	6:21 21:14	25:12,21 41:25	50110501150	9:15 10:25
attorney	23:8 26:3	42:4 44:5	BOHORQUES	11:24 12:4,17
31:1	30:21,23 32:5	began	9:22,24 10:3,7,	13:5,6 14:4,5,9
	37:7,13 40:5	3:2 33:10	12	15:9,25 16:6,7,
attorneys	42:4,10 43:15	_	both	14,15 18:8,21,
30:6 42:11		begin	25:22 39:23	23 19:16,19
attractive	back-filling	28:16		20:15,19 21:5
28:11	22:9	beginning	bought	24:1,2 25:23
	balance	43:14	14:15,25	26:6,22,23
auction	6:3 11:2 23:3		brand	27:6,19 28:9,
18:5	32:6,10,18	behind	26:5	10,13 29:7,25
auctions	33:2,7,21	32:9	20.0	30:14 39:16
20:15	34:14,18 35:9,	being	breaking	buildings
20.10	10,14,15,19,	6:14 37:2	27:17	8:3 11:19 14:2,
audit	23,24 39:24	42:14	bring	
33:18	20,24 00.24	42.14	4:3 5:4,11	3,13 23:16,20
Authorization	bar	believe	15:13 25:19	built
41:15	3:15	5:2 18:3		13:7 15:25
41.15	based	best	37:21 42:10	30:10
authorized	17:22 26:2	13:16 36:2	bringing	
6:17	34:15 37:16	13.10 30.2	15:17	burden
automotically		better	la ma combat	19:3
automatically 28:1	40:17	38:19	brought	business
28.1	basically	h atuus an	16:3 22:21	7:24 18:16
available	8:23	between	Broward	_
8:3,4 9:18 11:1	hi-	39:13	11:14	buy
14:24 24:12	basis	bidding		12:25 23:19
	21:19 26:24	28:4	budget	25:23 27:6
averages	29:1	D:III	15:8 21:11	buying
11:7	Beach	Bill	22:16 25:6	26:22
awarded	11:14	6:2	34:4,5 36:4	20.22
34:22		bit	37:10 42:8,9	
	beard	7:19 10:8,13	budgeted	C
away	41:4	34:1	22:24 39:11	
12:11 19:4	beautiful		42:2	call
Aye	39:21	board		20:7 24:12
5:23 32:1 43:5		4:12 5:23 6:16,	budgets	capital
	become	24 13:13 14:23	34:2,8	10:24 13:8
44:11				101/4150

Meeting	U	anuary 10, 20.	19	
14:15 15:1	changing	Collins	comparison	35:21 40:14
19:18	26:23	26:4,11 29:4	14:2 18:4	Constance
cash	chart	column	20:24	26:11 29:17
22:5 40:16	10:3	34:3	compete	
			31:15,17	constraints
caught	Children's	combination	,	6:8
15:19	18:14 30:3	34:21	competitive	construction
cause	33:8	come	24:5	27:15 30:9,13
9:25 10:16	choice	12:15 19:20	completed	,
11:14 22:17	21:13	23:8 40:5	26:5	constructional
42:10	almandata d	43:15		30:25
	circulated		concluded	consultants
center	9:2	comes	44:14	26:15
16:7	city	3:21 26:3	conclusion	concuming
centers	27:10,11,20	coming	18:3,13	consuming 27:12
20:7	clarify	4:6 6:17 14:19	conclusions	27.12
CEO	42:13	22:25 26:6	12:16,19	context
43:9	42.13	42:4	12.10,19	26:20,25
43.9	clarin	commencing	conditions	continuing
CEO's	4:3	41:21	7:21 37:16	39:20
43:8	clarity	41.21	condo	00.20
certainly	4:3	comments	24:7	contract
24:12		5:7		41:17
	class	committee	conducive	contracts
CFO	14:3,5,9 15:12,	3:6,13,18 4:1,	22:22	34:17,22,24
32:6	13 16:16 20:15	12,18 5:1,5	conference	
chair	clause	13:11 25:20	25:1 29:11,13	controlled
3:25 6:5 40:25	30:8,10	26:3 30:18		35:16
41:7 42:1		32:25 34:10	confettis	convenient
43:10	clear	41:1,8 42:7	41:2	29:14
ah allan ain a	24:4	43:11,15	congratulation	conversation
challenging	Clearly		s	40:10
13:8 28:18	20:25	common	41:6	40.10
chance	clients	23:7	consider	cooperation
5:10 24:15	18:17 19:4	communicatio	14:9 36:8,13	27:21
change	10.17 19.4	ns		corporate
18:11,18	close	43:13,19,20,25	consideration	7:8
10.11,10	16:2 22:20	44:1	20:11 32:13,17	
changes	closed	company	36:11	corporations
39:5	22:20	29:24	considering	7:9
		23.2 4	2011010011119	
	I	I	1	

correct	34:4,18	deep	6:20 12:20	37:6 42:24
11:25 24:17	customers	8:14	15:23 20:6	display
cost	20:7	deeper	25:3 38:1	33:14
10:22 11:1,15,		13:21 20:11	dig	
21,23 12:2,6	cycle		8:14 13:21	district
15:1 22:4,5	14:17 33:6	defined	20:11	42:21
25:7 27:25	37:18 38:13,21	9:4	20.11	dollar
28:13 29:14	cycles	definitely	digest	39:15
20.13 23.14	18:16	13:7	26:18	
costs	10.10		diligent	dollars
15:12 21:18		delay	23:25	16:13 21:19,24
29:11	D	3:4 28:3		22:17 23:9
county	_	demolished	direct	30:12 32:16
23:15,20,24	data	13:6	29:23 38:5,8	35:2 38:8,14,
24:19 37:7	8:2 10:19 19:6		directing	16,23 39:2,13
24.19 37.7	22:10 24:10	depending	30:19	40:5
couple	33:10 34:1	28:13 30:8		done
22:1	36:7 37:4	depth	direction	6:23 16:13
course	date	24:14 26:16	26:1 29:19	26:25 28:2
11:10 13:25	14:11		directly	20.23 20.2
27:15 42:19		derived	12:2	down
27.13 42.19	days	36:1		8:1 19:24
COURT	19:22,23 43:23	designed	director	20:20 37:23
5:18,21 30:21	deal	30:7 37:12	43:19,20	39:24 40:12
CRESA	17:7		discuss	downsized
6:22 7:3 31:14		desirable	6:25	22:19
0.22 7.3 31.14	decades	20:9		22.19
CRESA's	18:20	detailed	discussed	draw
7:7	decided	34:1	39:7	40:19
critical	40:17		discussing	drawing
43:24		developed	33:4	39:24
	decision	39:22		
CSC	25:24 32:22	developer	discussion	drive
11:14	decisions	24:6	3:23 4:7,20,23	19:11
current	13:19		21:15 23:3	duration
7:21 27:1		development	28:25 29:1	30:8
32:10,21	decline	26:7 32:18	32:12 34:9,25	50.0
35:17,19	37:3	difference	36:11,16 38:25	
33.17,13	dedicated	15:11	42:15	E
currently	30:13		discussions	
9:18 33:17		different	18:6 28:17	e-mail
			10.0 20.17	

24:12	ended	33:10	existing	extreme
each	33:16	even	13:5	23:7
12:20 18:5	ending	7:9 14:22	exists	extremely
001	41:22	26:23 27:12	4:24	11:17 23:24
ear 40:15	engage	eventually	exit	24:9
	19:9,13,18	20:20	30:8.9	
earlier			,	F
28:23 32:12	engaged	ever	expansion	
early	7:10	14:18	22:14	face
33:3 41:18	enough	Everglades	expect	4:21
easily	19:9	20:3	12:18	facilities
39:19	ensure	everybody	expectation	10:21 12:13
	3:19	7:15 22:21	14:11	facility
educational 8:6	enter	32:8 40:11	ovnostations	10:21 13:1
0.0	30:2	43:21	expectations 37:8	16:10
efficient		everyone		
29:15	enterprise	44:13	expenditure	factored
eight	4:21		10:24	15:7
8:11	entities	everything	expenditures	fair
either	12:14	34:6	35:4 39:21	38:10
13:5 39:19	entity	example	40:18	fantastic
	18:21	16:5	expensive	17:8
else		examples	22:2	for
15:22 17:18	envisioned	9:18	224224	far 6:7 37:8
44:5	39:4	exceed	expert 15:20	0.7 37.0
eluded	equivalent	41:19		fast
32:11	36:3		explaining	39:25
employee	essentially	excited	32:24	favor
21:19 22:6	34:20 35:1	3:7	explore	5:17,22 31:9,
employees	36:15	exciting	29:24	25 43:4 44:10
10:10	estate	24:9	extend	feasible
	6:7,12,19 7:23	execute	19:8 29:6	19:1
encourage	10:22 12:6	28:8 41:16	40:23	Fobruary
8:14	26:7 29:24	executive		February 43:14
end	estimated	8:23	extension 29:2 30:4	
7:21 33:11,16	16:11 34:24			feet
34:20 35:9		exist	extra	24:24
	estimating	20:14	38:16,22	

Meeting		anuary 10, 201		
Fernando	9:7 11:2 20:13	Florida	fourth	41:5
30:16	37:25	14:19	13:3	general
Ferradaz	findings	flow	frame	26:1
5:16,19 43:1	17:22	40:16	28:3,12	gentlemen
44:9	fine	folks	frames	25:10
few	41:3	3:3	12:17	
3:24 37:2				geographic
fiduciary	finish 27:18 34:13	follow-up 24:16	frequently 33:1	20:2
3:20	27.10 34.13	24.10	33.1	getting
	finishing	following	front	12:16 27:21
field	33:11	3:14	7:1,13 33:14	give
27:1	firm	foot	36:8	7:18 9:19
figure	11:23	15:8,9 16:13,	full	11:11 13:17
17:17	first	25 17:19 26:5	7:24 19:10	22:10 33:20
file	3:5 7:16 12:22	footage	42:7,13	given
9:8	21:14 22:9	24:22,23	fully	25:15 36:25
filings	28:24 34:12	footsteps	19:13 37:19	38:25
filings 9:8	fiscal	3:14	function	gives
	33:11,16 34:14		21:8	39:22
final	35:5,9,18	forecast		
38:24	five	33:25	fund	giving
finalized	9:6 19:16 22:3	forecasted	6:2 23:3 32:6, 10,18 33:2,7,	25:17
33:22 34:5	29:3 36:23	35:6	21 34:14,17	goal
finally	37:9,18 38:6,9,	forgot	35:8,10,14,15,	18:4 35:24
30:11 40:3	12,21	40:24	19,23 39:24	goals
finance	five-year	form	funding	8:25 9:4 18:5
3:5,13,17 4:12,	33:5	9:8	funding 33:6	21:5
18 5:1,5,9				good
25:19 26:7	flat	forth	further	3:3 16:21 32:7
41:1,7 43:11,	38:6	18:6	8:1 13:19 34:9	43:21
15	flexibility	forward	future	government
financial	39:23	4:7 5:5 25:17,	4:7,23 5:4	27:24 28:5
9:16 15:7	flexible	19 32:19 33:5	40:18 44:1	36:1
financiala	37:15	36:10,14 40:2		
financials 11:16	floor	four	G	graph 33:13,25
	23:1 36:16	21:22 36:22,23		·
find	20.100.10	37:3 38:15	game	GRAVES

Meeting		anuary 10, 20.		
30:16,22 31:2	28:19 34:3	21:8 23:8	3:3 5:15,17,20,	28:6
42:16,18	handicapped	24:19,22 25:5,	22,24 6:1,9,11	identify
great	18:5	9 26:12 30:6	13:23 14:1	27:5 28:8 42:5,
6:23 20:9	10.5	here's	15:11,17	12
39:22	happen	17:14	16:18,23 17:6,	12
39.22	18:25	17.14	23,25 25:10,15	impact
greater	happens	hesitate	26:10 29:21	39:3 42:8,9
4:3	3:9 40:12	4:4 5:4	30:24 31:3,6,9,	implere
arou.	3.9 40.12	hov	12,22,24 32:2,	implore 4:1
grew	happy	hey	4 36:17,19	4.1
35:13	3:4 24:15	16:8 17:11	38:4,24 39:10,	important
ground	Hautaaale	high	17 40:3,8,20	4:11 10:1
27:17	Hartsook	3:15 10:22	41:5,10,13	12:17 40:10,14
	7:7 8:10 11:18,	17:6	42:14,17,19,24	
growing	25 12:10 13:25		43:2,4,6,8,16	improve
33:7 34:18	14:12 15:16,18	higher	44:2,4,8,10,12	21:12
growth	16:19 17:5,7,	17:20 28:1		improvement
35:8,12,15	24 19:25 24:17	highlighted	hopefully	16:13
36:22 37:9	25:1	19:17	4:17,22 26:2	
00.22 07.0	having		horizon	improvements
guess	26:4 28:16	highlights	18:20 22:25	12:5
3:12 8:7 18:2	20.1 20.10	8:25	10.20 22.23	include
21:9 25:16	hear	historical	hotels	25:22
30:5	40:12	33:9	16:2	20.22
guys	heard	33.3	Ценов	included
16:20 17:7	34:25	hit	House	14:3
10.20 17.7	34.23	39:12	26:12	includes
	heck	HOFFMAN	however	34:1
Н	17:7	11:8,11,20	12:15 18:22	J 4 . I
	holn	20:22 21:23	24:13	increase
Нај	help			17:2 35:1,3
6:5,10,14 12:9	23:9	22:1 28:22	hundred	inorogead
21:22,25 22:15	helped	29:5	21:24	increased
31:17,20 32:11	35:7	hole	hung	38:20
38:11 39:7,11,	la a lando - l	39:15	16:21	incurred
18 42:1 43:10,	helpful			35:6
17,22 44:3	10:16 20:24	holidays	,	
·	23:25 26:14	23:13	<u> </u>	independent
half	here	honestly		32:22
20:18 35:14	6:15 7:13	27:16,20	idea	indicate
36:23 37:4,19	12:23 17:8,9		7:19	40:24
hand	19:9,17 20:14	HOPE	ideal	
-1	10.0,17 20.1-			
l	· · · · · · · · · · · · · · · · · · ·	1	1	I

indicative	invested	key	law	10:8,9 11:21
21:1	10:25	10:8	16:7	15:5 18:10
indiscernible	investing	kind	leader	21:13 23:5
8:15	14:19	3:15 6:25	7:7	26:17,22 27:2
	14.19	12:10,15 24:9	7.7	28:5 29:11
industrial	investment		leading	41:23
14:20,22	4:8,9,14	kinda	43:25	likely
inform	investments	7:3 8:16,18	leaning	18:25 24:4
43:11	4:16	9:19 14:10	3:16	33:21 35:16
information		KIRKLAND	Laamaina	
information	involve	32:7 36:18	Learning	limitations
28:19 29:19	28:9	37:6 39:6 40:7,	41:18	20:1
inside	involved	9	lease	line
18:10	24:18	knowing	6:17,20 8:4	8:1 10:18 11:5
institutional	item	22:25 23:1	12:24 16:24,25	12:1
14:15,25	5:13 12:1 23:4	22.20 20.1	17:3,15 19:8,	Lisete
•			16 28:21 29:6	7:11 9:1
insurance	itemized	L	30:5,7	
12:9	11:3		leased	little
intensive		land	26:23	7:19 10:8
13:8	J	20:13 23:15		17:20 34:1
		25:23 27:7	least	live
internally	Jeff	29:25	4:7 15:8 21:18	8:2
13:11	7:6 8:8	landlord	22:8 27:5,17	
into	Jim	12:25	28:7 41:24	local
6:6 7:20 8:14	6:13 21:10,21	landlords	left	7:10
10:25 13:19,21	·	14:16	34:3	located
14:19 16:14	job		less	4:15 27:10
20:11,12 24:7,	6:23 43:22	large	29:13	location
15 25:4 30:2,	jump	24:19 29:13		20:9
10 32:13 35:4,	9:13	larger	lessen	
17	 	25:1 28:18	35:8	locations
introduce	jurisdictions		let	20:8
43:18	27:11	last	29:12	long
		6:15 14:17		18:20 21:8
introduction	K	22:16,24	leverage	26:24
6:13		23:16,17 35:4 40:24	19:11	
invest	Ken	40.24	like	longer
38:8 39:15	22:15	later	3:25 5:3 7:15,	12:18 29:5
		11:22	25 9:16,25	looked

Meeting	0.0	anuary 10, 20.		
14:2 33:9	19:7,8 24:2	27:12 29:22	mill	months
looking	26:1 31:5	30:5,9 34:16	39:15	27:5,19 35:4
4:8,20,23 9:21	makes	35:13 37:24	millage	36:4 40:12
13:18 15:6	12:14 13:12	mean	18:15 36:13	more
17:2,12,18	18:20	20:1 27:4	37:17,20 38:2,	8:6 14:18 15:2
18:19 23:18,19		28:22	14 39:9,20	23:7 26:16,21
24:7 27:4 33:1	making			29:6,8,9,14,19
34:16	32:22	means	millages	33:1 34:1
	manager	4:12 27:25	34:7	35:16
looks	24:18 25:6	meaty	million	
7:15		10:6	30:12 32:16	morning
lot	manager's		35:2,11,14	3:3 6:15 32:7
10:10 12:14	37:11	medical	38:13,16,22	43:21
14:23 15:24	many	20:17	39:2,3,13,15,	mortgage
16:5 18:20	12:12	meet	16 40:5	12:7
20:10 25:3		21:6 23:10		
27:21	Mark		minus	most
	40:25	meeting	16:17	8:13 12:18
Lotus	market	3:2,6,13 4:5,18	minutes	13:8,9,12 14:4,
26:12	6:22 7:21	5:5 14:7 23:8	5:9,12 8:11	7 19:7,8 24:2
low	14:17 17:11,17	25:2 40:24	·	33:21 34:23
11:17 21:20	19:10 37:1,8,	44:12,14	missing	35:16 37:18
	16,23 38:19	meetings	23:12	motion
lower		9:1,5 21:4	mitigate	5:11,12 30:17,
15:1 17:21	marking		4:24	19 31:1,3,5,25
	40:15	members	modeline	39:1 40:22
M	matter	4:1 5:2	modeling	42:15,25 43:8
	28:15	methodology	9:16 15:7	44:6
Madam	maximum	7:19 8:24	modern	
30:25	37:21	Miami	14:7,11 15:10	motor
made	37.21	7:7 24:3 27:10,	moment	8:16
24:4	may	20 41:17	32:8	move
	6:5 9:20 19:12	20 41.17	32.0	5:13 6:11 8:1
main	23:8 28:12	Miami-dade	Monday	13:19 25:12
12:6	31:10 33:3,4,	41:18	43:23	40:2
maintenance	11,24 34:13	might	money	moved
12:5	37:13 43:15	3:10 7:25	4:10,14 14:19	43:1 44:7
	maybe	19:21 21:12	38:18	70.1 74.1
make	3:10 10:12	22:10 28:9,15		moving
4:5 8:13 15:10	22:3 23:6	32:17 39:8	monitoring	6:1 23:2 41:13
16:10 17:22	00.0	32 30.0	39:20	

18:10 22:4 25:14 32:4 38:7 44:13	much	non-profit	occupancy	only	ourselves
25:14 32:4 38:7 44:13 7:9 9:7 October 41:21 operated 10 overated 15:6 36:15 15 operated 36:5 15 operating 4:10 36:3,4 22 36:10 operating 4:10 36:3,4 operation 5:9 41:18 operation 36:5 operational operation		28:2		3:8 11:4	37:25
Tight Tigh		non-profits	21:18	opening	outlyer
N 11:1 off 36:5 15 18 22 36:5 15 18 22 36:5 15 18 22 36:5 36:5 15 18 22 36:5 36:5 36:5 15 36:5 36	25:14 32:4	-	October		10:13
N non-publicly off 36:5 operated ove name's 12:13 18:21 offer 4:10 36:3,4 36:5 7:5 None 28:14 operating 36:5 necessary 5:7 office 5:9 41:18 36:5 need 14:10 30:13 7:10 operation 36:5 18:16 24:22 normally 14:10 36:5 operation 36:5 18:16 24:22 nothing 12:23 24:8 operation 36:5 operation 30:14 36:9,12 nothing 12:23 24:8 operations 12 operations 36:5 operations <td< td=""><td>38:7 44:13</td><td>1.5 5.1</td><td></td><td></td><td>10.13</td></td<>	38:7 44:13	1.5 5.1			10.13
N non-taxable 36:10 operating 18 7:5 None 28:14 operation 36:9 3:21 18:24 normally 9:15 14:13,20, 23 20:18 22:20 30:1 37:10 operational 36:5 overational 36:5 18:16 24:22 28:20 29:8 30:14 36:9,12 39:25 40:14,21 nothing 12:23 24:8 offices 22:19 37:11 operational 36:5 operational 36:5 9:3 13:2,7 18:17 23:10 36:6 number 17:6,16 33:22 number 17:6,16 33:22 omitted 11:6 opportunities 38:18,19 opportunity 6:3 7:12,13 opposed 5:24 32:2 43:6 opportunity 6:3 7:12,13 opportunity 6:3 7:12,13 opportunity 6:3 7:12,13 opposed 5:24 32:2 43:6 opposed 5:24 32:2 43:6 opportunity 6:3 7:12,13 opportunity 6:3 7:12,13 opportunity 6:3 7:12,13 opportunity 6:3 7:12,13		non-publicly	41.21	operated	over
name's non-taxable 36:10 operating 18 7:5 None 28:14 operation 36 necessary 5:7 office 5:9 41:18 ove 3:21 18:24 normally 14:10 3:2 20:18 22:20 3:2 18:16 24:22 nothing 12:23 24:8 operation ove 30:14 36:9,12 30:14 36:9,12 30:13 37:10 operations 0wr 39:25 40:14,21 November offices 0peration owr 9:3 13:2,7 number 17:6,16 33:22 often 38:18,19 owr 9:3 13:2,7 number 17:6,16 33:22 omitted 11:6 opportunities 38:18,19 owr 9:3 13:2,7 numbers 11:5,17 16:11 omitted 11:6 6:3 7:12,13 opposed 0 18:17 23:10 34:11 one 38:17,7 22:4 11,14 option 6:7,12 12:22, 24 13:3,16 pag 15:2 Nunez 14:3 15:20,21 16:23 17:7 25:23 26:22 Palr <	N	11:1	off	36:5	15:13 17:17
name's 12:13 18:21 offer 4:10 36:3,4 22 7:5 None 5:7 office 9:15 14:13,20, 3:2 3:21 18:24 normally 14:10 3:2 2:20 3:2 32:18 22:20 operation 18:16 24:22 28:20 29:8 30:14 36:9,12 30:1 37:10 operations 36:5 28:20 29:8 30:14 36:9,12 nothing 12:23 24:8 offices operations 12 30:14 36:9,12 November 5:8 offices operations 12 39:25 40:14,21 November offices operations 12 7:8 17 opportunities 38:18,19 owr 9:3 13:2,7 number 17:6,16 33:22 numbers once 24:11,14 opportunity 6:3 7:12,13 opposed 5:24 32:2 43:6 option 6:37:12,13 pac negotiating 15:2 Nunez 3:8,17 4:8 12:8 14:3 15:20,21 16:23 17:7 20:15,17,25 23:11 24:1 options 6:19,20 7:25 pat 11		non-tavablo	36:10	operating	18:19 20:13
7:5 None 28:14 operation 3:21 18:24 normally 9:15 14:13,20, 23 20:18 22:20 30:13 7:10 operations 18:16 24:22 nothing 12:23 24:8 operations 30:14 36:9,12 nothing 12:23 24:8 operations 30:14 36:9,12 39:25 40:14,21 number 17:8 needs number 14:14 19:24 opportunities 9:3 13:2,7 number 17:6,16 33:22 omitted 11:6 opportunity 9:3 13:2,7 numbers 11:5,17 16:11 once 22:411,14 opportunity 6:3 7:12,13 opposed 9:6 numbers 11:5,17 16:11 once 24:11,14 opposed 5:24 32:2 43:6 pac negotiating 15:2 Nunez 3:8,17 4:8 12:8 14:3 15:20,21 19:5,15 22:3 25:23 26:22 Pali new 3:4 16:3 26:5 28:9 32:9 41:5 29:23 31:10 12:21 26:19 32 43:18,19 obsolete 14:14,16 order 6:6 25:16 38:6,9 obviously <td>name's</td> <td></td> <td>offer</td> <td></td> <td>22:1,2,21</td>	name's		offer		22:1,2,21
necessary None office 5:7 operation ove 3:21 18:24 normally 14:10 9:15 14:13,20, 23 20:18 22:20 30:13 7:10 operational 36:5 owr 18:16 24:22 22:20 29:8 30:14 36:9,12 nothing 12:23 24:8 offices 22:19 37:11 operations 7:8 12 30:14 36:9,12 39:25 40:14,21 November 5:8 number offices 38:18,19 opportunities 38:18,19 owr 9:3 13:2,7 18:17 23:10 number 17:6,16 33:22 omitted 11:6 opportunity 6:3 7:12,13 opportunity 6:3 7:12,13 opportunity 6:3 7:12,13 opposed 5:24 32:2 43:6 opposed 5:24 32:2 43:6 opposed 5:24 32:2 43:6 opposed 5:24 32:2 43:6 option 6:7,12 12:22, 24 13:3,16 pac option 9:2 pac option 9:2 <td< td=""><td></td><td>12.13 10.21</td><td></td><td>4.10 30.3,4</td><td>36:23 38:9</td></td<>		12.13 10.21		4.10 30.3,4	36:23 38:9
need 5:7 office 9:15 14:13,20, 23 20:18 22:20 30:1 37:10 operational 36:5 owr 10 perations 18:16 24:22 28:20 29:8 30:14 36:9,12 39:25 40:14,21 nothing 12:23 24:8 offices 22:19 37:11 operations 7:8 17 opportunities 38:18,19 owr	7.5	None	20.14	operation	oversight
need normally 14:10 36:5 operational 18:16 24:22 28:20 29:8 30:1 37:10 36:5 operational 30:14 36:9,12 39:25 40:14,21 November 5:8 0perations 12 39:25 40:14,21 November 5:8 0poportunities 38:18,19 0wr 18:17 23:10 17:6,16 33:22 number 11:6 0poportunity 6:3 7:12,13 0wr 18:17 23:10 17:6,16 33:22 number 11:6 0poposed	- 1	5:7	office	5:9 41:18	oversight
need 14:10 23 20:18 22:20 36:5 owr 18:16 24:22 nothing 30:1 37:10 36:5 operations 12 28:20 29:8 30:14 36:9,12 39:25 40:14,21 November 5:8 22:19 37:11 opportunities 38:18,19 owr 9:3 13:2,7 number 17:6,16 33:22 omitted 11:5,17 16:11 once 24:11,14 opportunity 6:3 7:12,13 opposed opposed opposed option 10 15:2 numbers 0ne 3:8,17 4:8 12:8 14:3 15:20,21 16:23 17:7 20:15,17,25 24 13:3,16 19:5,15 22:3 25:23 26:22 Pair new 3:4 16:3 26:5 28:9 32:9 41:5 0pict 29:23 31:10 12:21 26:19 10 12:21 26:19 10 next 3:10 6:1,25 obviously 3:18 11:15 19:17 original 31:19 33:15 nard	3:21 18:24	normally	9:15 14:13,20,	operational	3.∠1
18:16 24:22 nothing 30:1 37:10 operations 12 28:20 29:8 30:14 36:9,12 39:25 40:14,21 November 7:8 17 39:25 40:14,21 November 5:8 often 38:18,19 owr 9:3 13:2,7 number 17:6,16 33:22 omitted 11:6 opportunities 38:18,19 owr 18:17 23:10 36:6 numbers once 24:11,14 opposed opposed pac 15:2 Nunez 43:19,21 3:8,17 4:8 12:8 19:5,15 22:3 25:23 26:22 pag negotiation 30:3 0 23:11 24:1 options 0:7,12 12:22, 24 3:6 pag 16:23 17:7 20:15,17,25 25:23 26:22 Pali 28:9 32:9 41:5 17:9 36:25 38:24 39:12,14 0rder 6:6 17:9 0bsolete 14:14,16 ones 39:12,14 6:6 original 3:10 6:1,25 25:16 38:6,9 0bviously 3:18 11:15 19:17 original 31:19 33:15 <td>need</td> <td>•</td> <td>23 20:18 22:20</td> <td></td> <td>own</td>	need	•	23 20:18 22:20		own
28:20 29:8 nothing offices 7:8 12 30:14 36:9,12 39:25 40:14,21 November 5:8 22:19 37:11 opportunities needs 9:3 13:2,7 number 14:14 19:24 opportunity 12 9:3 13:2,7 number 17:6,16 33:22 omitted 11:6 opportunity 6:3 7:12,13 opposed 11:5,17 16:11 17:15 33:19,20 34:11 once 24:11,14 option 6:7,12 12:22, pac negotiating 15:2 Nunez 14:3 15:20,21 16:23 17:7 20:15,17,25 25:23 26:22 Palir new 3:4 16:3 26:5 28:9 32:9 41:5 29:23 31:10 12:21 26:19 10 next 14:10 36:25 38:24 order 6:6 3:10 6:1,25 25:16 38:6,9 obviously 0exiously 0exiously 31:19 33:15		14:10	30:1 37:10	30.3	10:20 11:18
28:20 29:8 30:14 36:9,12 12:23 24:8 7:8 17 39:25 40:14,21 November 5:8 often 38:18,19 owr 18:17 23:10 17:6,16 33:22 omitted 11:6 opportunity 12 36:6 numbers once 24:11,14 opposed 5:24 32:2 43:6 negotiate 11:5,17 16:11 one 5:24 32:2 43:6 option negotiating 15:2 Nunez 14:3 15:20,21 16:23 17:7 20:15,17,25 24 13:3,16 19:5,15 22:3 25:23 26:22 Palr new 3:4 16:3 26:5 29:23 31:10 12:21 26:19 order 10 3:4 18,19 obsolete 14:14,16 order 6:6 order 6:6 11 obsolete 14:10 ones 3:18 11:15 19:17 ones 31:19 33:15		nothing		operations	12:13 16:24
30:14 36:9,12 39:25 40:14,21 November 5:8 often 38:18,19 owr owr 12 owr owr 12 12 13 owr 12 12 12 12 12 12 12 12 12 12 12 12 12 12 12 <td></td> <td></td> <td></td> <td>•</td> <td>17:3 18:21</td>				•	17:3 18:21
needs 5:8 often 14:14 19:24 opportunities 9:3 13:2,7 number 17:6,16 33:22 omitted 11:6 opportunity 6:3 7:12,13 opportunity 6:3 7:12,13 opposed opposed opposed 5:24 32:2 43:6 pac option 10 option 11 options 11 options 11 options 11 options 11 options 12:21 26:19 option 12:21 26:19 option 12:2	•		22:19 37:11		22:18
needs 5:8 14:14 19:24 38:18,19 owr 9:3 13:2,7 number 17:6,16 33:22 omitted 11:6 opportunity 12 36:6 numbers once 24:11,14 opposed 5:24 32:2 43:6 pac negotiate 11:5,17 16:11 one 3:8,17 4:8 12:8 5:24 32:2 43:6 pac negotiating 15:2 Nunez 14:3 15:20,21 19:5,15 22:3 24 13:3,16 19:5,15 22:3 9:6 new 3:4 16:3 26:5 23:11 24:1 options 6:19,20 7:25 Pali 17:9 36:25 38:24 39:12,14 order 6:6 42:21 26:19 10 next 3:10 6:1,25 0bviously 3:18 11:15 19:17 ones 31:19 33:15 nard	39:25 40:14,21		often	• •	
9:3 13:2,7 number omitted opportunity 12 18:17 23:10 36:6 17:6,16 33:22 omitted 11:6 opposed — negotiate 11:5,17 16:11 once 24:11,14 5:24 32:2 43:6 pac negotiating 15:2 Nunez 3:8,17 4:8 12:8 24 13:3,16 pag negotiation 30:3 16:23 17:7 20:15,17,25 23:11 24:1 options new 23:11 24:1 options 6:19,20 7:25 part 17:9 36:25 38:24 39:12,14 order 43:18,19 14:10 30:25 38:24 30:12,14 3:10 6:1,25 0bviously 3:18 11:15 19:17	needs	5:8		38:18,19	ownership
18:17 23:10 17:6,16 33:22 omitted 6:3 7:12,13 — 36:6 numbers 11:5,17 16:11 once 5:24 32:2 43:6 pac 41:16 17:15 33:19,20 one 5:24 32:2 43:6 pac option 6:7,12 12:22, pag option 6:7,12 12:22, pag 24:11,14 9:6 3:8,17 4:8 12:8 10:23 17:7 15:2 Nunez 16:23 17:7 20:15,17,25 25:23 26:22 20:15,17,25 23:11 24:1 options 11 10 10 10 10 pag 9:6 10 10 10 10:23 17:7 20:15,17,25 23:11 24:1 25:23 26:22 11 11 11 11 11 11 11 11 11 11 11 11 12:21 26:19 10 12:21 26:19 12:21 26:19 10 10 10 10 12:21 26:19 10 10 10 10 10 10 10 10 10 10 10 10 10		number		opportunity	12:4,7
36:6 numbers 11:6 opposed pac 11:5,17 16:11 17:15 33:19,20 34:11 one 5:24 32:2 43:6 pac negotiating 34:11 one 6:7,12 12:22, 24 13:3,16 pag negotiation 43:19,21 16:23 17:7 20:15,17,25 24 13:3,16 19:5,15 22:3 25:23 26:22 Palir new 3:4 16:3 26:5 28:9 32:9 41:5 43:18,19 25:25 27:6 29:23 31:10 29:23 31:10 36:25 38:24 39:12,14 41:14,16 10:23 17:7 20:15,17,25 29:23 25:23 26:22 10:32 12:21 26:19 32:32 32:32 next 3:10 6:1,25 25:16 38:6,9 obviously 3:18 11:15 ones 31:19 33:15 part 3:18 11:15 19:17				• • •	
negotiate 11:5,17 16:11 once 5:24 32:2 43:6 pac 41:16 17:15 33:19,20 one 5:24 32:2 43:6 pac negotiating 34:11 one 6:7,12 12:22, 24 13:3,16 pag negotiation 30:3 16:23 17:7 20:15,17,25 24 13:3,16 19:5,15 22:3 25:23 26:22 Palir new 3:4 16:3 26:5 28:9 32:9 41:5 43:18,19 object 17:9 29:23 31:10 22:21 26:19 10:221 26:19 10:221 26:19 10:221 26:19 10:221 26:19 32:25:23 26:22 10:221 26:19 10:221 26:19 10:221 26:19 32:25:23 26:22 10:221 26:19 10:221 26:19 10:221 26:19 32:25:23 26:22 10:221 26:19 10:221 26:19 32:25:23 26:22 10:221 26:19 32:25:23 26:22 10:221 26:19 32:25:23 26:22 10:221 26:19 32:25:23 26:22 10:221 26:19 32:25:23 26:22 10:221 26:19 32:25:23 26:22 10:221 26:19 32:25:23 26:22 10:221 26:19 32:25:23 26:22 10:221 26:19 32:25:23 26:22 10:23:11 32:25:23 26:22 10:23:11 32:25:23 26:22 10:23:11 32:25:23 26:22 10:23:11 32:25:23 26:22 10:23:11		·	11:6	0.07.12,10	Р
negotiate 11:5,17 16:11 24:11,14 5:24 32:2 43:6 pac negotiating 34:11 one 6:7,12 12:22, pag 15:2 Nunez 14:3 15:20,21 19:5,15 22:3 24 13:3,16 19:5,15 22:3 negotiation 20:15,17,25 25:23 26:22 Pali 30:3 0 25:25 27:6 6:19,20 7:25 part 11:0 36:25 38:24 39:12,14 0rder 6:6 43:18,19 obsolete 14:10 0nes 31:19 33:15 next 3:10 6:1,25 obviously 3:18 11:15 19:17 part			once		
41:16 17:15 33:19,20 one 6:7,12 12:22, 24 13:3,16 19:5,15 22:3 24 13:3,16 19:5,15 22:3 25:23 26:22 pag negotiation 30:3 0 0 16:23 17:7 20:15,17,25 25:23 26:22 24 13:3,16 19:5,15 22:3 25:23 26:22 Palr 19:5,15 22:3 26:22 Palr 19:5,15	negotiate	11:5,17 16:11		5:24 32:2 43:6	packet
negotiating 34:11 one 6:7,12 12:22, 24 13:3,16 pag negotiation 43:19,21 16:23 17:7 20:15,17,25 25:23 26:22 Palr new 23:4 16:3 26:5 23:11 24:1 options 6:19,20 7:25 part 11 25:25 27:6 6:19,20 7:25 part 17:9 36:25 38:24 order 32 3:10 6:1,25 0bviously 3:18 11:15 19:17 art	41:16	17:15 33:19,20	۲٦.١١,١٢	ontion	10:6
Nunez 3:8,17 4:8 12:8 24 13:3,16 pag 15:2 43:19,21 14:3 15:20,21 19:5,15 22:3 25:23 26:22 Palir 15:2 0 20:15,17,25 25:23 26:22 Palir 11 15:2 0 25:25 27:6 6:19,20 7:25 part 15:2 0 25:25 27:6 12:21 26:19 10 15:2 0 36:25 38:24 0 0 32 15:2 0 32:21 14 42 0 42 16:2 31:14,15 31:19 33:15 16 16	negotiating	34:11	one	•	10.0
negotiation 43:19,21 14:3 15:20,21 19:5,15 22:3 30:3 25:23 26:22 Palm new 3:4 16:3 26:5 28:9 32:9 41:5 object 29:23 31:10 10:5,15 22:3 part 43:18,19 obsolete 17:9 36:25 38:24 order 6:6 next 3:10 6:1,25 obviously ones 31:19 33:15 part 3:18 11:15 19:17 nart	•	Nuno-	3:8,17 4:8 12:8	·	page
negotiation 16:23 17:7 25:23 26:22 Palir new 3:4 16:3 26:5 23:11 24:1 options 6:19,20 7:25 part 28:9 32:9 41:5 43:18,19 25:25 27:6 10:221 26:19 32:21 26:19 10:221 26:19 32:21 26:19 32	13.2		14:3 15:20,21	•	9:6 18:3
O 20:15,17,25 25:23 26:22 Pair 11 new 3:4 16:3 26:5 23:11 24:1 options 6:19,20 7:25 part 12:21 26:19 28:9 32:9 41:5 43:18,19 36:25 38:24 order 32 next 3:10 6:1,25 41:14,16 original part 16 25:23 26:22 part 11 11 options 6:19,20 7:25 part 10 32 32 42 order 6:6 42 original 31:19 33:15 16 original 31:19 33:15	negotiation	43:19,21	•	•	Dolm
new 23:11 24:1 options 3:4 16:3 26:5 6:19,20 7:25 part 28:9 32:9 41:5 29:23 31:10 12:21 26:19 10 36:25 38:24 39:12,14 6:6 42 next 14:10 ones 31:19 33:15 16 25:16 38:6,9 3:18 11:15 19:17 nart	_			25:23 26:22	
new 3:4 16:3 26:5 cobject 25:25 27:6 6:19,20 7:25 part 28:9 32:9 41:5 17:9 36:25 38:24 order 32 43:18,19 39:12,14 6:6 part 3:10 6:1,25 0bviously ones 31:19 33:15 25:25 27:6 29:23 31:10 10:221 26:19 32 42 39:12,14 6:6 6:6 5:19,20 7:25 10:19 32 32 32 32 42 42 31:19 33:15 16 10:17 10:17 10:19		0		options	11:14
3:4 16:3 26:5 28:9 32:9 41:5 29:23 31:10 12:21 26:19 32 43:18,19 36:25 38:24 order 42 next 3:10 6:1,25 41:14,16 original part 25:16 38:6,9 3:18 11:15 19:17 nart					part
28:9 32:9 41:5 43:18,19 obsolete 14:10 3:10 6:1,25 25:16 38:6,9 obviously 3:18 11:15 17:9 36:25 38:24 39:12,14 41:14,16 original 31:19 33:15 part 16 nart		object		-	10:5,6 27:13
43:18,19 obsolete 39:12,14 order 14:10 42 25:16 38:6,9 obviously 3:18 11:15 19:17 order 6:6 original 31:19 33:15		-			32:16 40:10
next 14:10 41:14,16 6:6 3:10 6:1,25 obviously ones 31:19 33:15 25:16 38:6,9 31:19 33:15 nart	43:18,19				42:22 43:24
3:10 6:1,25 25:16 38:6,9	next		·	6:6	
25:16 38:6,9 obviously 3:18 11:15 ones 31:19 33:15 nart		14:10	41.14,10	original	particular
3:18 11:15 19:17 part		obviously	ones	•	16:6
0.10 11.10 Dall	23.10 30.0,8	•	19:17	31.19 33.15	partner
NICELY originally	Nicely			originally	
41:11	41:11				7:6

partnering	percent	players	24:10	private
13:20	17:2 36:4,23	14:25	practices	21:4 28:2
Partners	37:4 38:21	playing	36:2	probably
31:14	perfect	31:15		13:4 21:20
Partnership	19:22	pleasure	preambles 41:24	PROCEEDING
41:19	performed	43:18		S
	30:23		predecessors	3:1
party		plus	3:14	
13:22	perhaps 10:24	22:3	preliminary	process
pass	10:24	points	4:19 33:19	13:20 19:13,18 24:5 25:4
39:14	period	37:14	34:12	27:22 28:4
passed	36:24	policy	premature	
3:19	permitting	4:9	29:16,18	professional
	27:9		,	14:15
passes	nh anatia	pool	prepare	program
43:8	phonetic 6:22	43:25	29:23	28:18 35:20
past	0.22	pools	present	38:20 40:1
21:10 34:17	picture	43:13	7:4,13	project
Patrick	7:25	pops	presentation	9:4 18:4 24:18
7:6 9:22	piece	8:20	6:2 25:16	25:5 27:14,16,
natrona	8:6 20:13	n a wifalia	32:23 33:13	24,25 40:16,17
patrons 18:17	23:12	portfolio 35:20 38:20	presented	projected
10.17	pivot	33.20 36.20	36:8 38:2	projected 36:22 37:2
pay	37:16	position		
10:3 15:1		37:25 41:7	presenting	projection
18:11	place	positioning	32:9,20	33:15 37:3
paying	29:7	32:11 33:2	pretty	40:6
12:7 17:1	plan	possibility	8:10,17 38:5,7	projects
peer	20:21 37:15	23:2	previous	24:19 28:6
9:7,24 12:12	planned		32:12 34:19,25	properties
•	32:25 41:1	possible	35:13	14:20,21
peers	nlanning	18:9	proviously	,
9:9,12 10:17 11:6 12:12	planning 32:15,18	possibly	previously 36:21 41:20	property 16:1 23:20
	·	18:23 27:12		36:22 37:9
pending	plans	potential	prior	
34:8	33:5	22:13 37:21	21:4	provide
people	play	nouring	priorities	7:8 9:17 19:9
25:2	32:12	pouring	13:14	24:10,16 41:24

Meeting	U	anuary 10, 20.	L9	
providing	8:21 11:8	20:16 22:22	22:12,23	21:1 22:18,21
3:21 23:25	13:23 36:20	24:21 26:14,18	redevelopment	rental
proximity	quickly	42:5	20:21	27:3
14:6	5:10 8:17	reason		
	19:20	11:4 14:8 17:4	referring	report
public	10.20		16:6	4:17 6:12,24
5:7 9:8 20:9	quorum	reasonable	regardless	7:1,16 8:10
pull	36:16	22:7	28:21	9:14 11:22
11:16		recall	20.21	19:25 20:12,23
11.10	R	33:3 37:14	relative	23:23 26:17
purchase		33.3 37.14	9:12 18:5	43:9
19:12 29:24	range	received	relatively	DEDODTED
30:25	36:22	23:16	•	REPORTER
	30.22		21:20	5:18,21 30:21
purpose	rate	recent	release	reporting
8:24	21:16 34:17	34:23	43:11,12	4:2 5:3 11:15
pursue	35:7 37:18,20	recently		
19:6	38:14 39:20	8:5	released	representation
			31:14	9:20
put	rates	recognize	remarks	representative
21:11 25:17,18	27:3 36:13	33:24 37:22	5:7	13:13
35:3 38:13,17	38:2	recommend		10.10
41:11,24	raw	14:8 19:3	reminder	representative
putting	20:13	11.0 10.0	22:18	S
19:3	20110	recommendati	remodeled	7:2
19.5	re-do	on	13:6	requesting
	22:17 23:1	14:4 22:8 26:2	13.0	25:18
Q	re-state	recommendati	renew	23.10
	30:14,16		6:19 12:23	required
question	30.14,10	ons	ronowal	27:13 39:5
11:9 16:22,23	reached	4:5 12:19	renewal	
17:24 18:9	23:14	record	21:2	reserve
21:9 25:21	read	26:10	renovate	30:12
30:5 31:11			13:1 18:23	reserves
38:5,25	30:21,23	recording	uamax41	4:11
au.aat!a.a	real	3:2	renovated	
questions	6:6,12,18 7:23	recusals	16:3 28:10	reso
13:24 17:25	8:2,21 10:22	42:18,19,20	renovations	42:3
24:13 25:12	12:6 26:6		15:6,9 16:11	resolution
26:15 36:16,	29:24	recuse	29:9	3:8 25:17,19,
20,25 40:21		42:23		22 29:22 30:11
quick	really	redesign	rent	32:14 40:4
-1		· Jajongii		02.17 70.7
	<u> </u>		<u> </u>	

Meeting		anuary 10, 201		1.44.0
41:14,15,21	23:6	42:15	12:23 31:6,7,8 38:4 41:16	11:3
resolutions 3:19	rewarding 13:9	sale 8:4 14:24 15:4	43:2,3 44:8,9	shelter 26:12
respond 38:1	REYES 31:8 44:7	saved 22:20	secondly 30:2	short 26:24 28:21
RESPONSE 5:25 32:3 43:7	rezoning 27:13	saw 34:20	seconds 11:12	shorten 28:12,13
responsibility 3:18,20 rest 11:6	RFP 29:23 31:13,16 risk 4:24	say 15:13 16:8 17:11 19:22 21:20 24:21	seeing 7:16 seemed 10:22 11:13	should 8:7 12:8 13:17 19:5,14 24:3,5 28:24,25
restaurant	risks 4:21,25	saying 20:5	seems 19:7 21:13	show 33:15
result 3:23	river 24:3	scenario 28:16 38:3	seen 14:10,18	side 7:23
retail 14:21	road 40:13	scenarios 40:11	selected 6:21 27:14	significant 4:10
retreat 6:16	robust 8:10	schedule 27:18	sense 12:14 13:12 18:20 19:7,8	similar 19:16
returns 4:15	role 10:9 31:15	scheduling 27:23	24:2 September	since 43:23
revenue 18:15 37:21	roll 32:5	school 37:1 42:21	33:12,18 41:22 services	single 7:10
40:19 revenues	roll-back 35:7	scope 31:19 42:5,12, 13	7:8 38:5,9	sir 6:9 31:12 44:3
40:15 review	room 25:1	scratch	3:15 8:25 18:6 30:12 32:15	site 13:4 16:1
26:16 reviewing	rooms 25:3 29:11,13	25:8 search	36:2 39:2 40:4 several	situation 15:5 32:21
26:14 revised	s	17:10 19:10 seat	22:16,24 share	situations 19:24
40:6		25:2	6:24	six
revisit	said 21:21 28:23	second 3:9,13 5:15,16	sheet	9:6 27:5

Meeting	U	anuary 10, 20.		
size	22:12,17 23:8	35:15	22:19	3:16 40:1
24:21	29:9	starts	strong	supporting
skewed	spaces	38:15	37:14	33:25
10:20 11:5,13	26:24			
		state	stuck	suppose
skip	speed	14:18 30:25	41:4	36:7
8:18	15:17	stated	study	survey
slight	spend	32:14	26:9,15	9:1,5 18:6
3:4	26:14 29:8			24:20
		stay	subjective	
snapped	spoke	12:23 23:5	15:20 16:19	susceptible
19:20	36:21	29:7 38:7	subsequently	18:16
snapshot	spread	stays	25:20	sustains
7:20	22:1,2	38:5		38:22
	·		substantial	
solicitation	spring	step	15:6 35:18	swap
33:6 34:23	37:7,13	25:16 28:24	substantially	6:6
somebody	square	steps	35:8	
15:22	15:9 16:12,25	6:25		Т
(l. !	17:19 24:22,	01	successful	
something	23,24 26:5	Steve	23:14	table
3:10 8:19	-1-4	11:11	such	15:2 33:24
15:23 16:8	staff	stick	17:6 28:21	take
17:13,15 19:21	3:23 21:3	34:12	30:7 40:10,16	5:10 6:3,6 8:12
somewhat	22:11 25:17,18 29:23 30:18,19	sticks	sudden	12:11 16:10
38:12	33:1 41:23	8:19	16:16	18:15,19 19:4,
somewhere	33.1 41.23	0.19	10.10	15 24:5 27:4,
17:18	standard	still	suggest	16 43:17
17.10	14:7	22:6 24:9	29:18	
sorry	standards	29:12 35:12,22	suit	taken
3:4 9:22 26:10	16:4	stood	13:1,7 27:8	20:10
30:4 40:23	10.4	24:8	,	takes
42:20	start	21.0	summarized	26:17
sort	8:22 13:18	stop	8:24	
21:11 39:4	17:10 21:14	8:20	summary	taking
	22:9 28:25	strategy	8:23 17:14	20:15
South	32:24 40:15	4:14 28:9		talk
14:19	started	32:19 36:9	summer	10:8 15:20,22
space	33:4 43:23	37:13	6:16	
12:24 21:6,12			support	talked
, - <u>-</u>	starting	street		3:24 10:9

talking	therefore	25:6 38:12	touch	20:4
21:3	14:22	41:20 42:11	23:22,23	two
target	thereupon	time	towards	4:6 13:23
35:24	30:23 44:14	3:9,10 6:7 7:16	13:20	23:17 27:17
tovoo	thing	8:13 9:19 11:7	track	35:4 36:4,20
taxes 10:23 12:6	thing 14:12 15:21	12:17 19:9	35:22	39:9 40:13
40:19	20:25 23:12	25:11 26:14,18	33.22	two-year
40.19	39:21	27:12 28:3,12,	trade	29:2
television	39.21	21 33:9 43:18	14:13	29.2
32:9	things	times	traded	typically
temporarily	3:17,24 4:6	14:4 19:24	8:5	12:4 27:16
23:6	8:18 18:8,24			
	19:20 21:5	timing	transaction	U
ten	25:3 28:4	40:9	13:21 19:11	
29:3	29:10 30:20	today	transparency	Uh-huh
tenancy	thinks	7:14 32:20	4:4 9:11	21:25
19:12	22:11	4		unadjusted
40 mm	415 1 1 1	today's	transportation 14:6 20:10	33:19
term 19:9 21:8	third	38:25	14.6 20.10	
26:24	12:25	together	Trowbridge	under-utilized
20.24	this	21:11 25:18	5:13,14 7:17	13:5
terms	13:17	tons	31:5,10,13,18,	undergoing
4:20 14:1,11	thought	16:10	21,23 41:3,9,	33:17
15:14 21:6,16	25:4 26:8,13		11 43:3	
22:5 41:11	28:14 33:10	took	Trust	understand
terrific	37:1	7:20 8:2 11:7	7:22 9:11 16:8	7:23 9:2 10:17
26:8		12:1,2	18:14 30:1,3	understanding
	thousand	tool	33:8 37:22	4:13 13:14
than	21:24	7:22	-	33:20 34:13
8:6 12:5,18	three	40.010	Trust's	underutilizatio
14:18 28:1	9:17 21:22	tools	9:2 13:1	n
38:2	27:3 28:7	13:18	trusted	34:16
their	35:23 38:15	top	3:7	
7:24 9:12	39:9 40:13	9:17	trying	undue
10:19,21,25	43:23	torn	15:13 23:13	19:3
11:2,4,6,15,16,	through	20:20	10.10 20.10	United
19 12:1,13	7:4 8:16,18,20		turn	6:18 10:13,19
29:13 34:22	9:14 12:20	total	24:7 37:23	17:8 21:2,14
37:8,10	23:11 24:10,12	41:19	Turnpike	22:10 26:21
	,			

28:16,24 30:4	37:19	35:22 36:2	 41:5	
·		43:11,17		x
University			will	
41:17		wanted	3:16 4:6,17,22	Ximena
unprecedented	vacuum	7:22 22:22	6:2 9:6 22:6	43:19
27:20	18:24	33:12 42:10,12	23:21 24:10	
	10.24	wanting	25:16 27:16,25	Y
until	variable	10:16	28:2,12 29:12	
29:19	15:14	warahawaa	30:19 33:22	year
unusual	vendor	warehouse	38:7 39:4,5	3:4 7:21 15:24
27:23	43:13,25	20:17	40:5 43:14,24	19:16 22:4
uncomina	45.15,25	way	willing	27:5 33:11,16
upcoming	VERBAL	6:18 9:9 10:13,	18:10 26:21	34:14,19,21
4:18	5:25 32:3 43:7	19 17:8 20:3	29:12	35:5,6,9,13,18
updated	versus	21:2,14 22:10	Willia	36:23 37:18
32:10	15:19 16:24	26:21 28:16,25	Willis	38:12,14,21
upon	17:3	30:4,7	7:5,6,18 8:22	39:9 41:16
40:17		wava	9:23 10:2,5,11,	
40.17	vertical	ways 39:23	15 11:10 18:2	years
uptake	20:21	39.23	23:22 24:25	22:2,3,16,24
39:8	vice	week	25:14	27:3,17 28:7
use	40:25 41:7	23:17	without	29:3 35:23
7:23 8:13 17:3		weighed	13:14 28:19	37:2,9 38:6,9
20:17,18 29:12	Vivianne	13:11	women's	40:13
38:1	7:11 9:1 21:10	13.11	26:12	yet
00.1	vote	welcome	20.12	20:25
used	26:3 30:18	3:5 5:6	work	
8:5 16:25 17:4		went	13:20	z
22:18	W	6:21 7:20	working	
users		24:23 25:6	34:4 42:11	d
7:10		38:12 39:14	J4.4 42.11	zeroed
	wait		world	23:3
uses	27:3	whatever	26:7 28:6	
27:14	walk	19:12 28:9	worthwhile	
using	7:3	whereas	28:15	
10:14 35:18	wont	16:25		
37:4	want 6:19,24 8:12		writ	
	10:18 15:18	whether	12:3	
usually	16:9,20 19:6	25:24 36:8	wrong	
14:14	20:2 23:1	40:12	3:11 24:17	
utilize	25:22,24 27:14	whole	J	